



## HOMESTEAD EXEMPTION REMINDER

I was privileged to represent you in the purchase of your new home.

This letter is to remind you to apply for your Homestead Exemption. You may apply anytime before March 1 or April 1, depending on the county (see chart below).

You may have filed your Homestead Exemption at any time since your closing date, but in case you have not done so, this letter is a reminder to claim this valuable exemption.

**Failure to file on time for the Homestead Exemption will disqualify you for the exemption for this tax year.**

The Douglas or Gwinnett Tax offices will mail the return, if called to request this service. DeKalb County normally sends a form to be mailed back to the tax office. If the DeKalb County form is not received by January 2, contact the tax office immediately. Forsyth County offers a mail option. Visit [forsthyco.com](http://forsthyco.com) for the form and instructions (Other counties may as well - check their websites). Some counties require the homeowner to appear in person at the tax office on the county in which the house is located. A homeowner must file only one time. Thereafter, it is automatically renewed. A change in the name of the homeowner requires a new filing.

**Note:** If you are in active duty military, filing for Homestead Exemption may actually be to your disadvantage. Before filing, ask your JAG officer about the differences between the Homestead Exemption and the Soldiers & Sailors Civil Relief Act.

**You may need the following information to complete the forms for filing.**

- |   |                              |
|---|------------------------------|
| 1. Copy of Warranty Deed                      | 4. Date of Purchase          |
| 2. Social security Number                     | 5. Name of Previous Owner    |
| 3. Name of Mortgage Co., Loan # & Loan Amount | 6. Copy of Closing Statement |

I hope that you are enjoying your new home. Please remember me when you have friends or relatives in need of assistance whether buying or selling a home.

Sincerely,

Better Homes and Gardens® Real Estate Metro Brokers  
404.843.2500  
[www.metrobrokers.com](http://www.metrobrokers.com)

<b>Athens/Clarke County</b> 325 E. Washington Street, Room 250 Athens, GA. 706-613-3120 <i>March 1, 2009</i>	<b>Forsyth County</b> 110 East Main St, Ste 260 Cumming, Ga. 770-781-2106 <i>April 1, 2009</i>
<b>Barrow County</b> 233 East Broad Street, Room 204 Winder, Ga. 30680 770-307-3005 <i>April 1, 2009</i>	<b>Fulton County (4 locations)</b> 7741 Roswell Rd NE (North Fulton Annex) Atlanta., Ga. 404-730-6100 <i>April 1, 2009</i>
<b>Bartow County</b> 135 W. Cherokee Ave., Ste 217-A Cartersville, Ga. 770-387-5111 <i>March 1, 2009</i>	<b>Fulton County</b> 141 Pryor Street SE Atlanta, Ga. 404-730-6100 <i>April 1, 2009</i>
<b>Butts County</b> 25 Third Street, Suite 21 Jackson, Ga. 770-775-8207 <i>March 1, 2009</i>	<b>Fulton County</b> 5600 Stonewall Tell Rd. College Park, Ga. 404-730-6100 <i>April 1, 2009</i>
<b>Carroll County</b> 423 College St. Carrollton, Ga. 770-830-5812 <i>April 1, 2009</i>	<b>Fulton County</b> 1000 Holcomb Woods Pkwy, Bldg 100, Ste 112 Roswell, Ga. 404-730-6100 <i>April, 2009</i>
<b>Cherokee County (2 locations)</b> 7545 N. Main St. Canton, Ga. 770-479-1953 <i>April 1, 2009</i>	<b>Gwinnett County</b> 75 Langley Drive, 1st Floor Lawrenceville, Ga. 770-822-8800 <i>March 1, 2009</i>
<b>Cherokee County</b> 2780 Marietta Hwy Canton, Ga. 770-479-1953 <i>April 1, 2009</i>	<b>Hall County</b> 300 Green Street, Room 203 Gainesville, GA, 30501 770-531-6735 <i>March 1, 2009</i>
<b>Clayton County</b> 121 S. McDonough St., Annex 3 Bldg Jonesboro, Ga. 770-477-3311 <i>April 1, 2009</i>	<b>Henry County (2 locations)</b> 140 Henry Parkway McDonough, Ga. 770-954-2470 <i>April 1, 2009</i>
<b>Cobb County (3 locations)</b> 736 Whitlock Ave. Ste 100 Marietta, Ga. 770-528-8600 <i>April 1, 2009</i>	<b>Henry County</b> 164 Burke St. (off 138 Stockbridge, Ga. 770-288-8180 <i>April 1, 2009</i>
<b>E. Cobb Gov't. Center</b> 4400 Lower Roswell Rd Marietta, Ga. 770-528-8600 <i>April 1, 2009</i>	<b>Jackson County</b> 67 Athens Street Jefferson, GA 30549 1-706-367-6330 <i>April 1, 2009</i>
<b>S. Cobb Gov't Center</b> 4700 Austell Rd. Austell, Ga. 770-528-8600 <i>April 1, 2009</i>	<b>Newton County</b> 1113 Usher St, Ste 102 Covington, Ga. 770-784-2030 <i>March 1, 2009</i>
<b>Coweta County</b> 37 Perry Street Newnan, Ga. 770-254-2680 <i>April 1, 2009</i>	<b>Oconee County</b> 23 North Main Street Watkinsville, Ga. 30677 706-769-3921 <i>April 1, 2009</i>
<b>Dawson County</b> 78 Howard Ave Dawsonville, GA. 30534 706-344-3590 <i>April 1, 2009</i>	<b>Paulding County</b> 25 Courthouse Square Dallas, GA 30132 770-443-7606 <i>April 1, 2009</i>
<b>Douglas County</b> 8700 Hospital Drive Douglasville, Ga. 770-920-7272 <i>April 1, 2009</i>	<b>Rockdale County</b> 969 Pine Street Conyers, Ga. 770-929-4123 <i>March 1, 2009</i>
<b>DeKalb County</b> Memorial Drive Decatur, Ga. 404-298-4000 <i>March 1, 2009</i>	<b>Spalding County</b> 119 E. Solomon St. Griffin, Ga. 770-467-4360 <i>March 1, 2009</i>
<b>Fayette County</b> 140 W. Stonewall Ave., Ste 110 Fayetteville, Ga. 770-479-3652 <i>March 1, 2009</i>	<b>Walton County</b> 303 South Hammond Dr. Monroe, Ga. 770-267-1352 <i>March 1, 2009</i>